

The Rideshare Company

A Non-Profit Commuter Service Corporation

1404 Blue Hills Avenue, PO Box 7237

Bloomfield, CT 06002-7237

www.rideshare.com

**To Report an Emergency or Accident
at Any Time Day or Night**

Call

1-800-972-3279

Press 7 at any time during the menu

IN THE EVENT OF AN ACCIDENT

Remain calm and check for injuries.

Protect the scene:

- Turn on vehicle hazard flashers
- If possible, and if no one is injured, move vehicle out of traffic
- Make sure riders are in a safe location—away from the van if the vehicle location is dangerous, or in the van if it is not severely damaged and the situation outside is potentially dangerous
- Set up emergency triangles

Notify the police even if the accident is minor.

Cooperate with emergency personnel and The Rideshare Company staff.

Exchange with other parties:

- Names, addresses, and phone numbers
- Driver license numbers
- Vehicle license plate numbers
- Insurance information—give The Rideshare Company name and phone number

Gather information:

- Names and numbers of witnesses
- Names, badge numbers, and jurisdiction of law enforcement officers at the scene
- Police report case number

Do not admit fault:

- Allow the police to determine fault

Report to The Rideshare Company:

- Contact us immediately
- Mail or fax Accident Report within 48 hours